

In compliance with the requirements of our management system, we inform you of the requirements that apply to you according to your activity. We also remind you that **NOA·AD** annually evaluates the performance of all its suppliers of goods and services, depending on the number of incidents recorded over the period analyzed and the importance of these.

With regards to the requirements of our environmental management system, we ensure a controlled use of natural resources and the prevention of environmental pollution. Therefore, we ask all our employees, collaborators, suppliers, etc., to respect these principles and to comply with the legal requirements of an environmental nature.

We also inform you of the following:

- For the selection of our suppliers, we take into consideration environmental criteria, so whenever possible we need you to offer us the most environmentally friendly product variety.
- The environmental legal requirements applicable to each service/product supply must be met, so in the event that you are required to provide any type of document, certificate, etc. (to verify compliance with such regulations), it will be provided prior to the start of your services. Failure to comply with this requirement may be grounds for cancellation of the service/product requested. As a general rule, these documents will be those indicated in the following chart:

PRODUCT/ SERVICE OFFERED	APPLICABLE REQUIREMENTS
External vehicle maintenance services	Manage waste in accordance with current regulations. Send copy of registration in the waste producers and managers registry. In case of possession of the ISO 14001 certificate, send a copy.
Facilities Maintenance, if required: Fire Extinguishing, Compressed Air, Electrical Installation...	To send a copy of the "Authorized Maintainer" accreditation document for the systems it checks and maintains. To manage waste in accordance with current regulations. We require the ISO 9001 certificate from the fire protection maintenance personnel. To manage waste in accordance with current regulations. In case of possession of the ISO 14001 certificate, send a copy.
Waste management	Accreditation as an Authorized Manager. Waste treatment contracts. To submit the documentation for each withdrawal required by regulations: Identification document signed and filled in (in case you are a manager in the Community of Galicia, signature of DI in GAIA). In case of possession of the ISO 14001 certificate, send a copy.
Laboratories/OCA's/Calibrations	Accreditation as an authorized laboratory Delivery of certificates for equipment used in measurements with traceability to national or international standards. Waste management in accordance with current regulations. In case of possession of the ISO 14001 certificate, send a copy.
Waste haulers	Accreditation as an authorized transporter To manage waste in accordance with current regulations. In case of possession of the ISO 14001 certificate, send a copy.
Chemical and fuel supplier	Submit copies of updated "Safety Data Forms" and "Technical Data Forms" for each product. To provide a list of alternative products that are more environmentally friendly, when available. In case of possession of the ISO 14001 certificate, send a copy.

*In the event that you work or supply us within our facilities, you must remember to comply with these guidelines: You must make a respectful consumption of resources while you are in our facilities (Electricity, water, paper, other consumables, etc.).*

*Do not spill in the company's facilities (either sewage or soil) that is likely to produce any type of contamination. In the event of an accidental spill, consult personnel on how to collect the spill and what to do with the waste generated. To the best of your ability, you shall correctly separate the waste you generate in the course of your work.*

*In case your work involves driving vehicles, we remind you that they must have passed the ITV, according to regulations. Likewise, we inform you that in order to prevent atmospheric pollution (noise and emissions) it is necessary to drive responsibly, which implies: Respect speed, do not turn off and start the vehicle unnecessarily, maintain a constant speed (do not drive randomly accelerating and braking unnecessarily).*